

Bridgton Public Library – Summer Internship

PLA Inclusive Internship Initiative Program

Our Library

The Bridgton Public Library was first opened in 1895 and is committed to serving the community as its information center. We house a collection of over 25,000 print volumes, in addition to other materials.

Youth Services Department

The intern will be working in the Youth Services Department under the Youth Services Librarian Samantha Zawistowski. Our department serves youth, from birth to teen, by maintaining a collection of over 9,000 items for checkout and organizing programming for youth.

Internship Tasks and Responsibilities

- We are looking for an intern with a passion for books and community engagement.
- With their mentor, the intern will develop a connected learning project to be completed over the summer. The project will be shaped based on the intern's interests. Interns are expected to spend dedicated time writing, reflecting, and sharing about their experience.
- The intern will also learn the basics of librarianship including, but not limited to: shelving, inventory, collection maintenance, and programming.
- Interns will be paid \$10/hour and will work between 20-30 hours a week during the summer

Qualifications

- Interns must be residents of the Lakes Region area
- Interns must be entering their junior or senior year of high school, or first year of college.
- If you are homeschooled, then you must be doing school work of an equivalent year.
- Applicants should be approximately 16 to 18 years old.
- No previous work experience needed

MUST INCLUDE THE FOLLOWING:

- Ability to travel to Washington DC June 14-16
- Ability to travel to Chicago, IL September 28-30

Travel Expenses will be covered, but the student must have parent/guardian permission and a valid ID to allow for airfare travel.

Benefits and Importance of Internship

This internship allows the intern to engage with their community, gain employment experience, and career development opportunities. The intern will interact with approximately 50 other interns from across the country throughout the program, as well as experience travel to two national conferences, for the kick off and closing of the program.

How to Apply

To apply to the internship pick up an application from the Bridgton Public Library's Youth Services Desk. The application is also available online at our website <http://bridgtonlibrary.org>.

If you have any questions call the Bridgton Public Library and request to speak with Samantha. (207) 647-2427

To submit your application please bring it to the Youth Services Desk at Bridgton Public Library or place it in the drop box if not during library hours. **Deadline May 16th**

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Name: _____ Date: _____

Desired start date: _____ Desired end date: _____

Between the months of June and September

Internship availability (times/days of week):

Day of the Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Library Hours	Closed	9am-6pm	9am-5pm	Closed	9am-5pm	9am-3pm	Closed
Intern Availability	n/a			n/a			n/a

*Indicating Availability does not mean this is when you would be scheduled, a meeting would determine the most sensible hours for the intern based on their schedule and the library's.

Age _____

School Name, and most recently completed grade:

Please describe relevant skills and qualifications for this internship:

Have you worked in the library previously? If yes, please describe.

Short Essay:

Please tell us about your skills and interests. How will working in the library build your skills and interests? What are of the library are you most interested in working with and why?

Reference:

*A teacher, employer, or personal reference. Please no relatives.

Reference Name _____ Reference Contact Number _____

Relationship to Applicant _____